

Guildhall Gainsborough
Lincolnshire DN21 2NA
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This meeting will be webcast live via: <https://west-lindsey-public-i.tv/core/portal/home> and published on the Council's website

AGENDA

Prayers will be conducted prior to the start of the meeting.
Members are welcome to attend.

Notice is hereby given that a meeting of the Council will be held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA, on **Monday, 6th November, 2023 at 7.00 pm**, and your attendance at such meeting is hereby requested to transact the following business.

To: Members of West Lindsey District Council

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

a. Full Council - 26 June 2023

To confirm and sign as a correct record the Minutes of the Meeting of Full Council held on 26 June 2023.

(PAGES 6 - 18)

b. Extraordinary Council 12 - September 2023

To confirm and sign as a correct record the Minutes of the Extraordinary Meeting of Full Council held on 12 September 2023.

(PAGES 19 - 21)

3. APPOINTMENT OF MONITORING OFFICER

(PAGES 22 - 26)

Agendas, Reports and Minutes will be provided upon request in the following formats:

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4. MEMBERS' DECLARATIONS OF INTEREST
Members may make any declarations of interest at this point and may also make them at any point during the meeting.

5. MATTERS ARISING
Setting out current position of previously agreed actions as at 27 October 2023.

(PAGE 27)

6. PRESENTATION ITEM - TO FORMALLY RECEIVE THE KEELBY NEIGHBOURHOOD PLAN
Having formally adopted the Plan at the Extraordinary Meeting of Full Council on 12 September 2023, representatives from the Parish Council/ Neighbourhood Planning Steering Group will be in attendance to address Council and formally present their Plan.

(VERBAL REPORT)

7. ADOPTION OF THE HEMSWELL CLIFF NEIGHBOURHOOD PLAN
Members are asked to adopt the Plan.

Having formally adopted the Plan, representatives from the Parish Council/ Neighbourhood Planning Steering Group will be in attendance to address Council and formally present their Plan.

(PAGES 28 - 34)

8. ANNOUNCEMENTS
- i) Chairman of Council
 - ii) Leader of the Council
 - iii) Head of Paid Service

(VERBAL REPORT)

9. PUBLIC QUESTION TIME
Questions, if received, under this Scheme will be published by way of supplement following closure of the deadline.

(TO FOLLOW)

Agendas, Reports and Minutes will be provided upon request in the following formats:

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10. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 9
Questions submitted by Members under Procedure Rule No.9 will be published by way of supplement following closure of the deadline.

(TO FOLLOW)

11. MOTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 10

Motion 1

“Many members of this Council will have in recent weeks been walking round their local communities. Some will have met other people walking for health benefits or exercising their dogs, which many people have added to their households in the last couple of years.

During April, it was brought to my attention that some litter and dog bins were filling up very rapidly and that some were very full. While it might appear very easy to request that any particular bin is emptied, this can become a lot more cumbersome and complicated when trying to explain the location of that bin to the District Council who own and look after so many across the District. After a little research I discovered that some other Councils put an asset number onto each bin and this seems a good idea to me, if for no other reason than trying to manage any particular bin that might need a repair or replacement.

But with a little more thought, if a bin had an asset number on it, say DB1 or LB1, then a further two stickers could be added. The first would be to put a simple notice on saying ‘if this bin is full or in need of repair, please ring the District Council with the phone number for the right department’ to enable it to be actioned quickly, and the second would be to put a QR code (quick response digital image) on the relevant bin so in these times of digital technology the entire process could become automated and offer a 24/7 service to the residents.

Environmentally this would help to keep the area more beautiful, from a health perspective it would keep the area cleaner and from a management angle the entire system would become easier to maintain.

As Opposition Group Leader, I therefore call on this Council to support me in requesting that the Prosperous Communities Committee explores the feasibility and financial implications of introducing asset numbers on all District Council litter bins; plus an information sticker detailing how to report a full or damaged bin to the Council for collection, and a QR code on each bin as an automated alternative for contacting the Council to report a full or damaged bin.

I so move
Councillor Ian Fleetwood”

Motion 2

“Leader, the current side waste (Refuse) Policy adopted, I believe, in 2009, should be reviewed because it does not, in my view, comply with the Council’s commitment to becoming carbon net zero.

As it stands under the current policy, (refuse) side waste is not collected. After about 2 days, this refuse becomes fly-tipping and is collected by a caged van, then tipped at the waste transfer station, the weight then being recorded as street cleansing.

Leaving the side waste next to the bin to me is very counterproductive as collecting at source, means another team does not have to duplicate the task using more fuel and carbon emissions.

I urge members to support me in requesting that the Prosperous Communities Committee commits to formally reviewing the side waste policy within the 2023/24 financial year to ensure that the policy is in line with the Council’s commitment to reduce carbon emissions from its fleet of vehicles.

I so move.

Councillor Paul Key”

Motion 3

“I, Councillor Thomas Jacob Neil Smith, propose the following motion:-

Chairman, as some of you may know, LNER recently undertook a validation run for a daily direct run from Cleethorpes through Market Rasen to London. This is a most welcome step in the right direction and something that many have been campaigning for over a considerable period of time. I request that we lobby LNER to assess the viability of Barnetby being included into the direct run from Cleethorpes, passing through Market Rasen, to London, to enable our residents to be truly connected to our nation’s capital. This will open up more opportunities for work and leisure for our residents and this should be something we work with all our statutory partners to achieve.

I so move

Councillor Thomas Smith”

12. PROCEDURAL REPORTS FOR DETERMINATION

- a. Amendments to Committee Memberships
(PAGES 35 - 38)

Agendas, Reports and Minutes will be provided upon request in the following formats:

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- b. New Outside Body Appointment and amendments to existing outside body and working Group Appointments

(PAGES 39 - 46)

Ian Knowles
Head of Paid Service
The Guildhall
Gainsborough

Friday, 27 October 2023

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Agenda Item 2a Public Document Pack

West Lindsey District Council - 26 June 2023

WEST LINDSEY DISTRICT COUNCIL

Minutes of the Meeting of Council held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 26 June 2023 at 7.00 pm.

Present: Councillor Stephen Bunney (Chairman)
Councillor Matthew Boles (Vice-Chairman)

Councillor Emma Bailey	Councillor John Barrett
Councillor Eve Bennett	Councillor Owen Bierley
Councillor Mrs Jackie Brockway	Councillor Frazer Brown
Councillor Karen Carless	Councillor Liz Clews
Councillor Christopher Darcel	Councillor David Dobbie
Councillor Jacob Flear	Councillor Ian Fleetwood
Councillor Sabastian Hague	Councillor Paul Howitt-Cowan
Councillor Paul Key	Councillor Mrs Angela Lawrence
Councillor Paul Lee	Councillor Jeanette McGhee
Councillor Peter Morris	Councillor Lynda Mullally
Councillor Maureen Palmer	Councillor Roger Patterson
Councillor Mrs Diana Rodgers	Councillor Mrs Lesley Rollings
Councillor Tom Smith	Councillor Jim Snee
Councillor Mrs Mandy Snee	Councillor Paul Swift
Councillor Moira Westley	Councillor Trevor Young

In Attendance:

Ian Knowles	Chief Executive
Emma Foy	Director of Corporate Services and Section 151
Jeanette McGarry	Assistant Director People & Democratic Services (Monitoring Officer)
Peter Davy	Financial Services Manager (Deputy Section 151 Officer)
Katie Storr	Democratic Services & Elections Team Manager (Deputy Monitoring Officer)
Ellen King	Policy & Strategy Officer – Corporate Strategy & Business Planning

Also in Attendance: Reverend David Cotton

Also Present: 5 members of the public

Apologies Councillor Trevor Bridgwood
Councillor Roger Pilgrim
Councillor Baptiste Velan

17 MINUTES OF THE PREVIOUS MEETING

Having been proposed and seconded, it was: -

RESOLVED that the Minutes of the Annual Meeting of Full Council held on 23 May, 2023 be confirmed, approved and signed as a correct record.

18 MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made at this point in the meeting. The Chairman reminded Members that they could make a declaration at any point in the meeting should they feel it necessary to do so.

19 MATTERS ARISING

The Chairman introduced the report advising Members that it would be taken "as read" unless any Members had any questions that they wished to raise.

With no comments or questions and with no requirement to vote, the matters arising were **DULY NOTED**.

20 CHAIRMAN'S CHAPLAIN

The Chairman advised that the Council's Chaplain for the remainder of the Civic Year would be the Reverend David Cotton. As a former serving Councillor and friend to many, the Chairman considered it an honour to work with him and invited the Reverend Cotton to the dais to receive the Chaplain's Stole.

Members in turn congratulated the Reverend Cotton on his appointment, with a round of applause.

RESOLVED that the appointment of Reverend David Cotton as the Chairman's Chaplain be received.

21 ANNOUNCEMENTS

Chairman

The Chairman addressed the Council, referencing briefly some of the events with which he had been involved since Council last met.

The Chairman reported that he had presided over a flag raising event to celebrate "Pride Month" as well as a flag raising event to mark "Armed Forces Day" outside of the Guildhall. The Chairman spoke of the importance of recognising the contribution made by these groups of individuals to the local community and to the nation as a whole.

The Chairman had attended the formal opening of the new “quiet garden” at Market Rasen Library. The initiative aimed to provide an opportunity for young and old alike to sit outside in the sun and enjoy reading.

The Chairman had also attended a concert given by the Claxby Community Choir and in complimenting them on their talents, encouraged Members to take whatever opportunity they might have to do likewise. It was hoped that the Community Choir would lead the Council’s Christmas Carol Concert in December.

On Saturday, 17 June, the Chairman had attended the street entertainment in Gainsborough and was pleased to see so many people enjoying themselves. The event had given the Chairman an opportunity to speak with residents from Gainsborough, Lincoln and further afield.

Later that same evening the he had travelled to Scunthorpe to attend the opening of the Ahmadiyya Muslim Community Mosque as a special guest of Dr Awan Dr Marwan, a local Gainsborough resident. The formal opening ceremony had been undertaken by the world leader of the group, his holiness Hazard Meza Mersood Ahmed.

Along with other Councillors and staff, the Chairman had attended the Lincolnshire Show and had had an opportunity to visit at least twenty stands set up by companies which traded in the West Lindsey area. This had provided a great networking opportunity. The Chairman thanked all those individuals from the Council who had been involved in the organisation of this year’s show.

Leader

The Leader made the following address to Council: -

“This is my first report to Full Council and although it has been an extremely busy first few weeks, I will try to keep my announcements brief.

I have the following items to report:-

With regard to the (former RAF) Scampton migrant camp proposal, the Council continues to fight the Conservative Government's decision to use the former RAF airbase at Scampton as a migrant camp. Our legal fight continues and the next court hearing is on the 12th to 13th July. We meet on a weekly basis with our colleagues from Lincolnshire County Council, Lincoln City and the police to challenge this wrong decision regarding this historic airbase.

We also meet on a regular basis with the other authorities faced with similar issues where the Home Office has similar plans to create migrant camps. The Authority has spent hundreds of hours fighting this Government decision, and I would like to pass on my thanks to all the staff for their hard work to protect our district. I am conscious that we have a motion on this evening’s agenda regarding Scampton, but would like to reassure Members that regular updates on Scampton will be provided by our Communications Team. Meetings are

being arranged with our local MP, and we are demanding that the Home Office starts engaging and communicating meaningfully with the local community regarding their intentions.

Along with a number of other Members, I attended the recent event held at the Trinity Arts Centre. These exciting plans on the West Burton site will create thousands of jobs to boost our local economy for the next 50 years. The Fusion site will bring endless opportunities for the District and we look forward to working with our neighbours Bassetlaw District Council and Nottinghamshire County Council on how this site is developed. This is a fantastic good news story for our area and future updates will follow.

I attended the latest consultation event with Officers and Members regarding the Tillbridge solar farm application and we are trying to arrange an urgent meeting with the 7,000 acre action group to hear their views on the latest solar planning application.

After several years of discussion, devolution is back on the agenda for Greater Lincolnshire which includes North Lincolnshire and North East Lincolnshire. Following this May's elections, early discussions are taking place with the Leaders of each authority regarding the governance and approval processes for the participating Councils. Further updates and a Member workshop will follow over the next few months.

Finally, in an endeavour to work closer with our Town and Parish Councils, I have asked the Chief Executive to arrange twice yearly meetings with our main Town and Parish Councils with a view to improving joint working for the benefit of all the District's residents. We are starting with Gainsborough and Market Raisin and will report back regularly on progress".

Chief Executive

The Chief Executive addressed the Council and started by thanking the Elections Team, noting some of whom worked for over 24 hours straight on 4 May through to 5 May.

Thanks were also expressed to the Democratic Services Team for the work they had put into the Member Induction Programme. Some sessions had had to be rescheduled but he expressed the hope that as many Members as possible would find time within their busy schedules to attend the sessions. Members were encouraged to offer feedback on the induction and to let the Chief Executive know if there were any general issues which they would like to be covered and which would help Members better carry out their civic and community representational roles, particularly first time Councillors.

The Chief Executive advised that arrangements had been made for the Leader's Panel to attend a Strategy Away Day on 28 July. The objective was to ensure that Members' aspirations and expectations could be fully integrated into the work plans of the organisation.

The Joint Staff Consultative Committee (JSCC) had provision for two staff representatives. One was a Union representative and the other was elected by staff – representation had

been ad-hoc, as there was low union representation within the authority, so terms of reference had been amended to ensure they did not impede the work of the Committee. The Chief Executive was pleased to report that seven members of staff had expressed an interest in serving on the Committee and rather than force an election of any kind, the individuals had been asked to work together as a group and engage with staff to better represent the staff cohort at JSCC meetings. Only one individual would have voting rights but it was a real bonus to have so many people engaged in that way. The Chief Executive thanked the individuals concerned.

A number of individuals had attended the LGC Awards ceremony earlier in June. Unfortunately, however, the Council did not win the "Council of the Year Award" but encouragement could be taken from the fact that West Lindsey was the only District Council shortlisted.

The Council's Land Searches Team had been voted "Team of the Year" and the Council had also won the Government and Public Service Apprentice Champion Award. The Chief Executive was particularly proud of the fact that staff had managed to win awards due to the level of support and development opportunities offered by the Authority.

Members were advised that West Lindsey had been the first Council in Lincolnshire to publish its financial statements. The Authority had been one of only a handful of local authorities across the country to have met the statutory deadline. This had been achieved whilst also implementing a new financial system. The team were congratulated on the achievement.

The New Lincolnshire Local Plan had been adopted on the 13 April 2023 and was considered groundbreaking in its approach to carbon neutrality and its attempts to drive policies that worked towards that end.

The Community and Business Grants Scheme, funded through the UK Shared Prosperity Fund had been launched straight after the May elections. Members were encouraged to engage with the local communities they represented to make them aware of the scheme. The Council had two years in which to spend its allocation.

Council Officers would be starting the business planning process over the summer in respect of the financial year 2024/2025. Discussions would be held with the Leader's Panel and Committee Chairs and Vice-Chairs. The budget process for 2024/2025 would start formally in November.

And finally, as mentioned by the Leader, the Chief Executive confirmed that court dates had been set in relation to the use of the former RAF base at Scampton as a migrant centre. The outcome would determine whether or not the Council could proceed with a judicial review of the Government's decision.

This concluded announcements.

22 PUBLIC QUESTION TIME

The Chairman advised the meeting that no public questions had been received.

23 QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 9

The Chairman advised the meeting that no questions pursuant to Council Procedure Rule No. 9 had been received.

24 MOTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 10

The Chairman advised the meeting that one Motion had been submitted pursuant to Council Procedure Rule No. 10 and was set out on the agenda.

Councillor Hague was invited to put his Motion to the meeting as follows:-

“Motion for the Home Secretary to take urgent action to halt plans to turn RAF Scampton into an alternative accommodation centre for migrants.

“I, Councillor Sabastian Hague, propose that this Council:

1. calls on the Home Secretary, Ms Suella Braverman, to immediately halt the government’s plans to turn RAF Scampton into an alternative accommodation centre for migrants.
2. Calls on Lincolnshire County Council to join West Lindsey District Council in standing for evidence-based, consultative decisions that align with the welfare and aspirations of West Lindsey residents; and those seeking asylum within the UK.

This motion is proposed for the following reasons:-

Significance of RAF Scampton

RAF Scampton stands as more than a landmark; it's a symbolic emblem of our national history and pride. The sudden proposition to convert this site into an accommodation centre for asylum seekers fundamentally undermines its historical and sentimental significance.

Effect on Planned Community Projects

Our council, with the support of residents has-secured a £300m investment plan to transform RAF Scampton which will preserve, protect and enhance by providing aviation heritage, business and aerospace, space and aviation technology. The government's—sudden proposal disrupts these plans, casting a shadow on the future economic growth of our local community and dampening the entrepreneurial spirit of our residents.

Sustainability and Infrastructure Deficiencies

RAF Scampton and its vicinity lack the necessary infrastructure to support a large influx of asylum seekers. This population requires comprehensive access to essential services, such as healthcare, social care, and other public services. The current proposal overlooks these fundamental human needs and the subsequent strain on our existing infrastructure.

Absence of Consultative Decision-Making

A decision of this magnitude demands transparency, inclusive dialogue, and thorough evaluation. However, we have witnessed a lack of all these elements in the decision-making process. This approach raises considerable doubts about the leadership of the Home Secretary.

Moral Implications

The moral implications of this proposed plan cannot be understated. Asylum seekers are individuals who have experienced profound hardship and are looking to us for compassion and refuge. It is our duty to provide them with suitable accommodation that affords them the dignity they deserve, and that can cater to their needs for healthcare, social care, and other public services. The use of RAF Scampton as an asylum accommodation centre does not align with these values.

Conclusion

This issue, however, is more than a critique of a single decision. It is an indictment of an absence of common sense and empathy in leadership that we are witnessing. The Home Secretary, Suella Braverman, who has been entrusted with the welfare of both our citizens and those seeking asylum within our borders, appears to have given little thought to the impact, viability, and humanitarian consequences of such a decision.

Hence, I, Councillor Sabastian Hague, on behalf of the West Lindsey District Council, propose this motion to call on the Home Secretary to immediately halt the government's plans to turn RAF Scampton into an alternative accommodation centre for migrants; and to call on Lincolnshire County Council to join West Lindsey District Council in standing for evidence-based, consultative decisions that align with the welfare and aspirations of West Lindsey residents; and those seeking asylum within the UK.

I so Move".

With the Motion duly seconded, a debate ensued.

Councillor Fleetwood, Leader of the Opposition, highlighted to the Chamber that WLDC and Lincolnshire County Council had been engaged over a long period of time and each Council had been supportive of the other. He also pointed out that whilst the Motion mentioned the welfare of Scampton residents, it was not actually tailored to ensuring the welfare of those residents. Furthermore, he considered that the Motion should make it clear that this was to be a migrants centre and that residents of the facility would be free to come and go as they pleased.

Accordingly Councillor Fleetwood moved three amendments which were duly seconded:-

- (a) That the Motion should delete reference to calls on Lincolnshire County Council to join West Lindsey District Council in seeking evidence based consultative decisions.
- (b) That statement number two should be tailored specifically to Scampton and the word "Scampton" included within the Motion.
- (c) That the Motion should make it clear that the facility was a migrant centre and that residents were free to come and go as they pleased.

Upon being put to the meeting, the amendment was declared to be **LOST**.

The meeting then proceeded to debate the original Motion during which it was stated that it was essential to keep all the local communities within West Lindsey updated with developments so that they could consider their responses. Reference was made to the duty of care which the Council would need to have for the residents of the centre should it be approved.

The motive of the motion was questioned by the Opposition, suggesting it was not focussed on the local community or on securing the councils investment and this is what this Council should be fighting for. Referencing the considerable amount of work undertaken by the Council in developing a £300 million development for the site which recognised its importance as a heritage site and the significant contribution it could make to the local economy. This is where assurances needed to be sought from the Government on these proposals.

During the course of the debate Councillor Fleetwood proposed another amendment to statement two, as follows and this was duly seconded:-

“That West Lindsey District Council stands for evidence-based, consultative decisions for Scampton which should align with the welfare and aspirations of the residents of West Lindsey”.

Upon being put to the meeting, the amendment was declared to be **CARRIED**.

It was thereupon proposed by Councillor Brockway and duly seconded that:-

“Where appropriate within the Motion it be made clear that West Lindsey District Council would continue to work with Lincolnshire County Council in relation to this proposal”. to acknowledge the work undertaken by the County Council to date.”

Upon being put to the meeting the amendment was **CARRIED**.

The meeting proceeded to debate the original Motion as now amended.

Some Members considered that the Scampton situation should be put into context, stating that this was wholly avoidable and that the Government had failed in its approach to immigration and this had resulted in the creation of a “breeding ground” for illegal gangs and irregular entry to the country. In addition illegal trafficking of human beings had resulted in fatalities occurring.

Members recognised that this was serious issue and that it was essential for properly thought through policies on immigration that considered local communities and the most vulnerable people affected by illegal immigration. However, all were in agreement that the site at Scampton was not appropriate for a number of reasons, including access to services but also due to the planned regeneration and investment secured for the site.

It was considered unacceptable that the Government had not undertaken proper and

meaningful consultation with local residents.

There was political heated exchange regarding the MPs approach and involvement to date, with differing views expressed as to whether this had been appropriate and effective to date. This was met with further suggestions regarding the true intent of the motion.

It was felt that all Parishes in the area would be affected by the Scampton proposal – not just those within Scampton. It was therefore imperative to consult all local communities. A lot of the discussion hinged around the definition of local residents. Some felt residents of Scampton were the most affected, but it was pointed out that all surrounding local communities would be affected.

After all those Members who had asked to speak had contributed to the meeting, the mover of the original Motion, as now amended, was invited to exercise a right of reply.

The Motion as amended (by the changes referred to above) was then put to the vote and declared to be **CARRIED** and as a result it was:-

RESOLVED that: -

1. This Council calls on the Home Secretary, Ms Suella Braverman, to immediately halt the Government's plans to turn RAF Scampton into an alternative accommodation centre for migrants;
2. that West Lindsey District Council stands for evidence based consultative decisions regarding Scampton that align with the welfare and aspirations of West Lindsey residents.
3. It be made clear in the reasoning for the Motion that West Lindsey District Council wishes to continue to work closely with Lincolnshire County Council.

25 THE CORPORATE PLAN, 2023-2027

The Leader of the Council presented the Corporate Plan for 2023 to 2027 for formal adoption by Full Council in accordance with the unanimous recommendation of the Corporate Policy and Resources Committee on 8 March, 2023.

The new Corporate Plan, which set out the Council's proposed strategic aims and objectives, was the culmination of over 12 months of extensive and collaborative stakeholder sessions to which all Members had been invited. These sessions had included workshops linked to the development of the UK Shared Prosperity Fund and had regard to the Council's environmental sustainability aspirations.

The proposals set out in the Plan had been informed by statistical evidence of needs, issues and opportunities available to the Council, as published in the annual "State of the District" report, a copy of which was attached to the report. The concept of the Corporate Plan was well embedded across the organisation and an internal audit conducted in November 2021 had returned an opinion of substantial assurance, particularly in the areas of stakeholder engagement, communications and the management of strategic risk. The Plan carried

across the Council's vision to ensure that West Lindsey remained a great place to be, where people, businesses and communities could thrive and reach their potential.

The changes made to the previous Plan included an updated policy context, a change in tone and language to ensure clear understanding of its purpose, updated strategic aims and objectives and outcomes to reflect the priorities of Members.

In summary, the Plan was ambitious with clear objectives and expected outcomes.

In presenting the updated Corporate Plan the Leader expressed his thanks to Members and Officers for their hard work in bringing the Plan up to the point where it could be recommended for formal adoption. He recognised that there were some very challenging issues facing the Council over the next four years and the Plan had been developed with a view to ensuring that these issues could be addressed effectively and efficiently. Of particular importance was putting customers at the heart of everything the Council did. The Plan was intended to deliver economic growth in a sustainable way and protect the health and wellbeing of local communities, particularly those who were most vulnerable. The Council remained in a reasonably strong financial position and was able to continue to deliver high performing, value for money services.

Members were supportive of the new Plan but wished to recognise the work undertaken by the Council's former ruling administration to ensure a seamless progression to an updated Plan that sought to address all emerging issues. Officers also clarified the position around some of the evidence data relating to levels of obesity within the District. It was confirmed that there were some quirks in the interpretation of the figures and that Officers would circulate more information outside this meeting which, hopefully would better explain the position.

Having been moved and seconded, it was

RESOLVED that the recommendation from the Corporate Policy and Resources Committee meeting on 8 March, 2023 be accepted and the new Corporate Plan for the period 2023 to 2027 be approved and adopted.

26 RECOMMENDATION FROM CORPORATE POLICY AND RESOURCES FOR AMENDMENTS TO FEES AND CHARGES 2023/2024

The Leader presented a report setting out the rationale for some amendments to the fees and charges schedule for 2023/2024, as recommended by the Corporate Policy and Resources Committee.

The first related to the introduction of a new charge of £150 for carrying out checks in connection with loans to first time buyers who were entitled to discount.

The second related to the fee for CON29 information as part of the Land Charges function. This fee was set by Lincolnshire County Council and had been increased from £62 to £63 (inc. VAT). The charge for a printed copy would also increase from £24 to £28.

The third related to charges in the Licensing Function. The charge for a copy of a licence

(under the Council's licensing function) had been rounded up to £11 in April but should have remained at £10.50, this being the actual cost of the service. Inflationary increases to 'skin piercing' and 'street trading consents' licences, which should have been applied in April, but were not were now being recommended.

Members supported the proposed changes and having been proposed and seconded it was

RESOLVED that the recommendation from the Corporate Policy and Resources Committee be accepted and the amendments to the fees and charges schedules for 2023/2024 be approved, namely: -

(a) **NEW FEE** – Homes, Health and Wellbeing – First Home Check – £150 - effective from 1 April 2023;

(b) **AMENDED FEES** - Land Charges: -

- fee for CON29 information – increased from £62 to £63 (inc VAT)
- printed copy fee - increased from £24 to £28

all effective from 1 April 2023; and

(c) **AMENDED FEES** - Licensing –

- Fee for copy of licence – reduced from £11.00 to £10.50
- Skin piercing premise registration – increased from £198 to £210
- Skin piercing personal registration - increased from £55 to £59
- Street trader consents - increased from £206 to £219

All effective from 26 June 2023.

27 RECOMMENDATION FROM CORPORATE POLICY AND RESOURCES COMMITTEE - ANNUAL TREASURY MANAGEMENT REPORT 2022/23

The Council was required to receive as a minimum the following reports: -

- An annual treasury strategy in advance of the year (March 2022).
- A mid-year (minimum) treasury update report (January 2023).
- An annual review following the end of the year describing the activity compared to the strategy (the report now before Members this evening).

The Leader of the Council introduced the report which was required in accordance with the CIPFA Code of Practice on Treasury Management.

The report had been recommended for approval by the Corporate Policy and Resources Committee of 7 June 2023 and had been written during a time of high inflation levels and high interest rates which had not been experienced for some time. The report contained a commentary on the Council's treasury position from the Section 151 Officer and also included a commentary from the Council's economic and treasury advisors.

The main parts of the report showed that interest rates had been rising and therefore the Council's investments had benefitted from this, generating £544k during 2022/23. This had overachieved the original budget by £395k. Through close monitoring of cashflow and the

capital programme underspending during the year, external borrowing had not been increased. This had meant that the exposure to increased costs payable had been minimised.

The debt maturity profile table set out at section 4 of the report showed that some existing borrowing would need to be refinanced in the short term, and this would mean higher rates would be payable on loans.

Section 3 of the report showed that the Council's Capital Financing requirement had reduced during 2022/23 mainly due to the setting aside of minimum revenue provision in the year, which was in line with the Treasury Management Strategy.

The treasury management indicators were detailed throughout the report, and there had been no breaches of the prudential indicators during 2022 /23.

The final part of the report was an economics update which had been supplied by The Council's Treasury Advisors and was considered useful in understanding the national and international context the Council was operating within when undertaking its treasury activities.

Members complimented the Officers on the level of detail included within the report and in particular its attempt to contextualise the Council's position with the national position. Members also sought some clarification around interest rates payable to the Public Works Loans Board and Government gilts.

Having been proposed and seconded it was

RESOLVED that the recommendation from the Corporate Policy and Resources Committee be accepted and the Annual Treasury Management Report and actual Prudential Indicators for 2022/2023 be approved.

28 APPOINTMENT OF MEMBER CHAMPIONS - ARMED FORCES AND RISK

Council was advised of the policy concerning the appointment of Member Champions for particular areas.

It was reported that there were two Champion roles which were linked to wider best practice or adopted covenants and to which it would be prudent to make appointments to at the earliest opportunity. These were the Risk Champion (linked to the work of the Governance and Audit Committee) and the Armed Forces Champion (as part of the Council's covenant commitment)

Having been proposed and seconded it was:

RESOLVED that: -

- (a) Councillor Sabastian Hague be appointed as the Council's Member Champion for Armed Forces until the end of the Civic Year 2024/25;

- (b) Mrs Alison Adams, lay independent Member on the Governance and Audit Committee be appointed as the Council's Member Champion for Risk until the end of the Civic Year 2024/25; and
- (c) the expectations of Member Champions as set out in the current role description (Appendix A of the report), be noted.

The meeting concluded at 8.31 pm.

Chairman

WEST LINDSEY DISTRICT COUNCIL

Minutes of the Extraordinary Meeting of Council held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 12 September 2023 at 6.30 pm.

Present: Councillor Stephen Bunney (Chairman)

Councillor Emma Bailey	Councillor John Barrett
Councillor Owen Bierley	Councillor Trevor Bridgwood
Councillor Mrs Jackie Brockway	Councillor Liz Clews
Councillor Frazer Brown	Councillor Karen Carless
Councillor Christopher Darcel	Councillor David Dobbie
Councillor Adam Duguid	Councillor Jacob Flear
Councillor Ian Fleetwood	Councillor Paul Lee
Councillor Lynda Mullally	Councillor Maureen Palmer
Councillor Roger Patterson	Councillor Roger Pilgrim
Councillor Mrs Lesley Rollings	Councillor Jim Snee
Councillor Mrs Mandy Snee	Councillor Paul Swift
Councillor Baptiste Velan	Councillor Trevor Young

In Attendance:

Ian Knowles	Chief Executive
Emma Foy	Director of Corporate Services and Section 151
Katie Storr	Democratic Services & Elections Team Manager and Deputy Monitoring Officer

Apologies

Councillor Matthew Boles
Councillor Eve Bennett
Councillor Sabastian Hague
Councillor Mrs Angela Lawrence
Councillor Peter Morris
Councillor Mrs Diana Rodgers
Councillor Tom Smith
Councillor Moira Westley

29 CHAIRMAN'S WELCOME AND CHIEF EXECUTIVE 'S ANNOUNCEMENT

The Chairman welcomed Members and Officers and thanked them for their attendance at the Extraordinary Meeting of Council.

The reasons for calling such a meeting had been provided to Members and the Parish Council effected but the Chief Executive took the opportunity to again outline these, noting any delay in adopting the Plan would have seen the potential for the referendum to have

been re-run, a matter which Officers had not been aware of when making the decision to cancel the scheduled meeting.

Members were again thanked for their attendance and understanding of the situation.

30 MEMBERS' DECLARATIONS OF INTEREST

No declarations were made at this point in the meeting.

31 ADOPTION OF THE KEELBY NEIGHBOURHOOD PLAN

The Chairman introduced the report and explained that the tradition, when adopting these Plans, was for Members of the relevant Parish Council and /or Neighbourhood Planning Group to be in attendance. Unfortunately, it was not feasible for a Keelby Parish Council representative to be present at the meeting. However, it was important to recognise these achievements, and as such the presentation element of the adoption would be made at Council's meeting in November. The Chairman also indicated that he was liaising with one of the Local Ward Members regarding a visit to the Parish.

The report of the Director of Planning, Regeneration and Communities, which sought approval to adopt the Neighbourhood Plan for the parish of Keelby, was considered.

It was explained that on adoption the Plan would officially form part of the development plan for the District and would have a major influence on planning application decisions in the Keelby Parish. The Neighbourhood Plan had been prepared by a Steering Group on behalf of the Parish Council and the group, in their absence, were congratulated for their hard work and for successfully completing the Plan which had been complimented by the Examiner.

The Keelby Neighbourhood Plan had involved two rounds of public consultation and had been successful at both examination and referendum. The referendum saw residents voting 80% in favour of the plan and the adoption meant that West Lindsey would have 25 adopted plans with 17 in preparation and eight being reviewed.

A Local Member expressed support for the approval of the plan and thanked Officers for their hard work in ensuring it was adopted in a timely manner. The reasons for the Group not being in attendance was again referenced and it was suggested that recognising the achievement of the Parish Council was important, but it also gave encouragement to those councils still going through the process.

In response to earlier comments, a member clarified that 80.8% of those residents who had voted in the referendum had supported the Plan, as opposed to the turn out being 80%, which may have been implied.

Having been proposed and seconded on being put to the vote it was

RESOLVED that the Keelby Neighbourhood Plan be adopted in accordance with the Neighbourhood Planning Regulations 2012.

Note: - During consideration of the above item of business, Councillor Owen Bierley declared a personal non-prejudicial interest as he was a member of the Keelby Neighbourhood Plan Steering Group.

The meeting concluded at 6.41 pm.

Chairman

Agenda Item 3



Council

6 November 2023

Subject: Appointment of Monitoring Officer

Report by:

Chief Executive

Contact Officer:

Emma Foy
Director of Corporate Services and Section 151
Officer

Purpose / Summary:

To make an appointment to the Statutory post of Monitoring Officer for West Lindsey District Council following the successful recruitment to the permanent post of Assistant Director of People and Democratic. This post carries the designation of MO.

RECOMMENDATION(S):

It is recommended that

- (a) In accordance with the terms of Part I, 5 of the Local Government and Housing Act 1989 (as amended) and all subsequent related legislation, Ms Lisa Langdon be appointed and designated as the Council's Monitoring Officer, with immediate effect.
- (b) The Constitution be amended, as necessary, to reflect this revised appointment.

IMPLICATIONS

Legal:

The Council has a statutory duty to appoint to the position of Monitoring Officer and have a Monitoring Officer in place at all times.

Financial : FIN/102/24/SL

The role of Monitoring Officer is encompassed within the salary of the Assistant Director of People and Democratic Services. The post has been appointed within the job evaluated grade and budget for the role.

Staffing :

The recruitment was carried out in June – August 2023 in accordance with West Lindsey District Council HR policies.

Equality and Diversity including Human Rights :

Recruitment was undertaken in accordance with approved policies

Data Protection Implications :

None arising from this report.

Climate Related Risks and Opportunities :

There are no climate related risks from this report.

Section 17 Crime and Disorder Considerations :

None arising from this report.

Health Implications:

None arising from this report.

Title and Location of any Background Papers used in the preparation of this report:

None

Risk Assessment : N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman) **Yes** **No**

Key Decision:

A matter which affects two or more wards, or has significant financial implications **Yes** **No**

1 Background

- 1.1 The role of Monitoring Officer is a Statutory Officer, which Council has a duty to appoint to.
- 1.2 The role of Monitoring Officer, has since 28th February been undertaken on an Interim arrangement, pending recruitment to the permanent position of Assistant Director of People and Democratic Services,
- 1.3 The selection process required the following elements:
 - Application
 - Work based assessed discussion with Management Team
 - Formal panel interview with the Chief Executive and Director of Corporate Services.
 - Meeting with the Leader and Leader of the Opposition
 - Moderation and scoring.

Ms Lisa Langdon was appointed to the position of Assistant Director of People and Democratic Services, and commenced her employment with West Lindsey District Council on 1 November.

- 1.4 The Assistant Director of People and Democratic Services, was advertised as carrying the statutory role of Monitoring Officer.
- 1.5 Following the successful recruitment, Council are asked to formally appoint and designate Ms Lisa Langdon as the Council's Monitoring Officer. Section 3 of the report sets out Ms Landon's background and relevant experience.

2. Regulations

2.1 Monitoring Officer

- 2.3.1 *Part I, section 5 of the Local Government and Housing Act 1989*
 - (i) It shall be the duty of every relevant authority –
 - (a) to designate one of their officers (to be known as “the monitoring officer”) as the officer responsible for performing the duties imposed by this section; and
 - (b) to provide that officer with such staff, accommodation and other resources as are, in his opinion, sufficient to allow those duties to be performed;

and the officer so designated may be the head of the authority's paid service but shall not be their chief finance officer.

This was later amended in the *Local Government Act 2000 Schedule 5 (24)* as:

- 3) 1a) The officer designated under subsection (1) above by a relevant authority to which this subsection applies may not be the head of that authority's paid service
- 1b) Subsection (1a) above applies to the following relevant authorities in England and Wales –
 - (a) a county council;
 - (b) a county borough council;
 - (c) a district council;
 - (d) a London borough council;
 - (e) a Greater London Authority; and
 - (f) the Common Council of the City of London in its capacity as a local authority, police authority or post health authority.

3. Background and Relevant Experience

Lisa has almost 20 years of employment experience working for Local Authorities, is a qualified solicitor and has recently held the role of Deputy Monitoring Officer at North Lincolnshire Council.

4. Proposed Recommendations

It is recommended that

- (a) In accordance with the terms of Part I, 5 of the Local Government and Housing Act 1989 (as amended) and all subsequent related legislation, Ms Lisa Langdon be appointed and designated as the Council's Monitoring Officer with immediate effect.
- (b) The Constitution be amended, as necessary, to reflect this revised appointment.

Council Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Council meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Meeting	Full Council				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black	revised constitution	Following approval of the proposed revisions to the Constitution - the updated version be published and circulated	Latest version has been published 1 August	31/07/23	Katie Storr
Black	Corporate Plan - Obesity Data clarification	extract from council mins 26 June 2023 - Officers also clarified the position around some of the evidence data relating to levels of obesity within the District. It was confirmed that there were some quirks in the interpretation of the figures and that Officers would circulate more information outside this meeting which, hopefully would better explain the position.	Officer's circulated relevant information to all Councillors via email immediately after the meeting of Council on 26th June 2023.	21/08/23	Ellen King
Green	Public Participation Schemes - Review of	AGM Mtg 23/5/23 When considering the Annual Review of Constitution, the Leader advised the Administration would wish to undertake a fundamental review of the participation schemes in year Scope and time line of this work to be discussed with Administration	Initial conversation to be held at Chairs Brief as to how the Group would like to proceed	Ongoing	Katie Storr

Agenda Item 7



COUNCIL

**Monday 6 November
2023**

Subject: Adoption of the Hemswell Cliff Neighbourhood Plan

Report by:

Director of Planning, Regeneration and
Communities

Contact Officer:

Nev Brown
Senior Neighbourhood Planning Policy Officer

nev.brown@west-lindsey.gov.uk

Purpose / Summary:

To adopt the Hemswell Cliff Neighbourhood
Plan.

**RECOMMENDATION(S): To adopt the Hemswell Cliff Neighbourhood Plan
in accordance with the Neighbourhood Planning Regulations 2012.**

IMPLICATIONS

Legal:

This work is a duty under the Localism Act 2011 and the Neighbourhood Planning Regulations 2012.

Regulation 18A of the Neighbourhood Planning Regulations 2012, stipulates that a neighbourhood plan must be made (adopted) within 8 weeks of the referendum which is to be held on 19 October 2023. This requirement will be met if the Council adopts the Hemswell Cliff Neighbourhood Plan (HCNP) at its meeting on 6 November 2023.

Here is the link to Regulation 18A:

<https://www.legislation.gov.uk/ukxi/2012/637/regulation/18A>

Financial: FIN/82/24/SST

For every neighbourhood plan (NP) successful at examination the Council receives a grant of £20k from the Department of Levelling Up, Housing and Communities to help support its neighbourhood planning role in the district. A claim of £20k will be submitted for the Hemswell Cliff Neighbourhood Plan (HCNP) when a funding window is available.

Staffing:

Internal resources are in place to deal with neighbourhood planning.

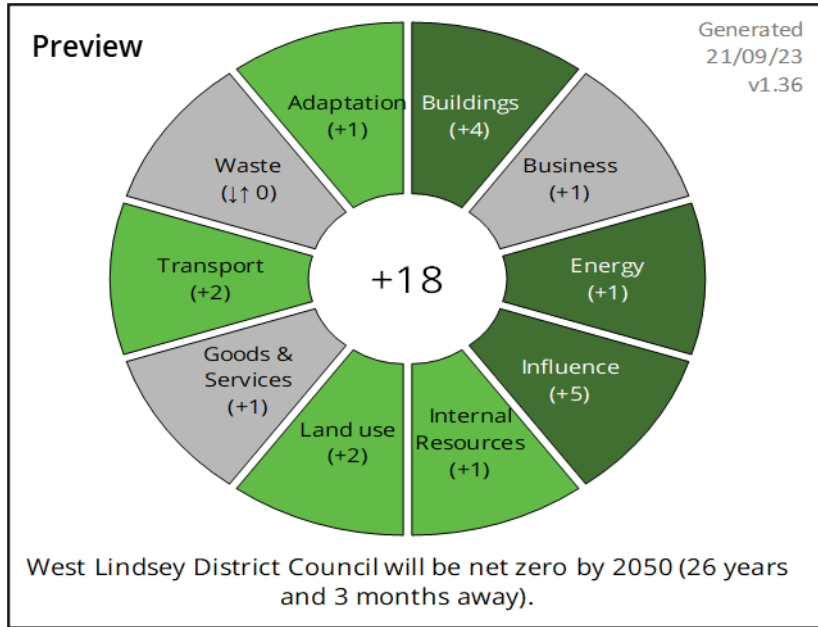
Equality and Diversity including Human Rights:

The HCNP has been examined under the Neighbourhood Planning Regulations for any issues relating to equality and diversity.

Data Protection Implications: n/a

Climate Related Risks and Opportunities:

The HCNP received positive outcomes when it was evaluated using the Council’s Climate, Environment, and Assessment tool. Please see below. The HCNP scored well in terms of influence by working extensively with partners and building awareness with residents about climate change. The HCNP’s approach to promoting active travel and protecting and enhancing blue/green infrastructure scored favourably too.



The HCNP has been the subject of a Strategic Environmental and Habitats Regulations Assessment Report which concluded that the plan would be unlikely to give rise to any significant effects on protected sites.

Section 17 Crime and Disorder Considerations:

In line with national planning guidance, the HCNP expects developments to be designed to create safe, inclusive, and accessible places, so that crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion and resilience.

Health Implications:

Health and well-being-related guidelines in the HCNP include requirements for developments to create places which promote health and well-being with a high standard of amenity for existing and future users. Regard should be made to amenity expectations of both neighbouring users and occupiers of the proposed development.

Title and Location of any Background Papers used in the preparation of this report:
Page 30

<https://www.west-lindsey.gov.uk/planning-building-control/planning/neighbourhood-planning/all-neighbourhood-plans-west-lindsey/hemswell-cliff-neighbourhood-plan>

Risk Assessment : n/a

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1. Introduction

- 1.1 This report seeks Members' approval to adopt (make) the Hemswell Cliff Neighbourhood Plan (HCNP) as part of the West Lindsey Development Plan. The report follows the HCNP's successful referendum which was held in October.

2. Background

- 2.1 NPs were introduced in the Localism Act 2011. They are important and powerful tools that give parish and town councils the statutory planning powers to shape how their communities develop. A NP is a document written by parish/town councils that sets out planning policies for a parish area which are used to help decide planning applications.
- 2.2 There are legal steps to creating a NP which must be followed and they are: area designation, plan preparation, consultation, examination, referendum, and finally adoption (making). At each step, West Lindsey District Council strongly supports parish/town councils with their NPs. Currently, West Lindsey has 25 adopted NPs covering a large part of the district.
- 2.3 Following a NP's successful referendum, it is a requirement that the NP should be adopted by Full Council for it to formally become part of the West Lindsey Development Plan for that NP area alongside the Local Plan. As part of the Development Plan, the HCNP will be given full weight in helping determine future planning applications within Hemswell Cliff parish. Planning law requires that applications for planning permission be determined in accordance with the Development Plan unless material considerations indicate otherwise.
- 2.4 Regulation 18A of the Neighbourhood Planning Regulations 2012, stipulates that a neighbourhood plan must be made (adopted) within 8 weeks of the referendum which was held on 19 October 2023. This requirement will be met if the Council adopts the Hemswell Cliff Neighbourhood Plan (HCNP) at this meeting.

3. Decision & Reasoning

- 3.1 Hemswell Cliff Parish Council (PC), as the qualifying body, received Council approval in June 2016 to prepare the HCNP. The HCNP was submitted by the PC to the Council for examination in July 2022 and comments were invited from the public and stakeholders.
- 3.2 The Council, in agreement with the PC, appointed an independent examiner to examine whether the HCNP met the basic conditions required by legislation and if it should proceed to referendum.
- 3.3 The Examiner's Report concluded that the HCNP met the basic conditions, and that subject to the modifications proposed in the report, the HCNP should proceed to a referendum. The HCNP was examined

alongside the new Central Lincolnshire Local Plan and was prepared in accordance with EU obligations or Convention rights.

- 3.4 The Examiner's Report was considered under the Council's delegated powers, and it was agreed that the HCNP should proceed to a referendum and if successful should be recommended for adoption (making) by the Council.
- 3.5 The HCNP referendum met the requirements of the Localism Act 2011. It was held on 19 October 2023 in Hemswell Cliff and posed the question:

'Do you want West Lindsey District Council to use the Neighbourhood Plan for Hemswell Cliff to help it decide planning applications in the neighbourhood area?'

- 3.6 At the referendum 95% of residents who voted were in favour of the HCNP. Legislation requires that the Council must make the NP if more than half of those voting have voted in favour of it. Greater than 50% of those who voted were in favour of the HCNP being used to help decide planning applications in the plan area.

The results of the referendum were:	Votes Recorded	Percentage
Number of votes cast in favour of 'yes'	73	95%
Number of votes cast in favour of 'no'	4	5%

Electorate	502
Ballot Papers Issued	77
Turnout	15.3%

- 3.7 In accordance with national planning guidance, an adopted (made) HCNP should be given full weight in the determination of planning applications within the parish area.
- 3.8 NPs have given many of West Lindsey's local communities the tools to shape and protect their areas. This is welcomed by the Government which sees neighbourhood planning as a key part of its ambition to deliver the Localism Act.
- 3.9 The total number of NPs in the district should continue to rise as there are many in various stages of preparation. There are also 8 NPs being reviewed and around 40 areas remaining in the district that are suitable for NPs but have yet to start the process. Compared to nationally, West Lindsey continues to perform well in terms of NP coverage.
- 3.10 For the latest on NPs in West Lindsey please go to:

[Neighbourhood planning | West Lindsey District Council \(west-lindsey.gov.uk\)](https://www.west-lindsey.gov.uk/Neighbourhood_planning)

4. Recommendation:

- 4.1 That Members formally agree to adopt (make) the Hemswell Cliff Neighbourhood Plan in accordance with the Neighbourhood Planning Regulations 2012.**



Council

6 November 2023

Subject: Amendments requested to Committee Memberships

Report by:

Monitoring Officer

Contact Officer:

Katie Storr
Democratic and Elections Team Manager

Purpose / Summary:

To make amendments to Committee Memberships following a request from the Opposition Group.

RECOMMENDATION(S):

That:

- (a) Councillor John Barrett be appointed to the Licensing Committee and Regulatory Committee, for the remainder of the current civic year, replacing Councillor Roger Pilgrim: and
- (b) Councillor Roger Pilgrim be appointed to Governance and Audit Committee, for the remainder of the current civic year, replacing Councillor John Barrett.

IMPLICATIONS

Legal:

In accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups

Financial : FIN/100/24/SL

None directly arising from this report

Staffing :

None directly arising from this report

Equality and Diversity including Human Rights :

None directly arising from this report

Data Protection Implications :

None arising from this report.

Climate Related Risks and Opportunities :

There are no climate related risks from this report.

Section 17 Crime and Disorder Considerations :

None arising from this report.

Health Implications:

None arising from this report.

Title and Location of any Background Papers used in the preparation of this report:

Notification received from Group Whip

Risk Assessment : N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1 Background

- 1.1 In accordance with the provision of section 16 of the Local Government and Housing Act 1989, it is the duty of the Council to make appointments to Committees in accordance with the wishes expressed by political groups following the determination under section 15 (the allocation of seats to political groups).
- 1.2 The allocation of seats was last determined by Council at its Annual Meeting in May 2023.
- 1.3 There have been no changes to the political balance requiring group allocations to be revisited, however the Opposition Group have advised of a change they wish to make to persons appointed to those Committee seats, allocated to the Opposition Group.
- 1.4 Such changes can be dealt with by substitutions rules, however the Opposition Group have indicated, given they would like the amendments to be on a permanent basis, a report has been prepared for Council, to formalise those amendments.

2. Recommendation

- 2.1 In accordance with the wishes expressed by the Opposition Group, Council are asked to note the following changes to Committee Memberships

That:

- (a) Councillor John Barrett be appointed to the Licensing Committee and Regulatory Committee, for the remainder of the current civic year replacing Councillor Roger Pilgrim: and
- (b) Councillor Roger Pilgrim be appointed to Governance and Audit Committee, for the remainder of the current civic year replacing Councillor John Barrett.



Council

6 November 2023

Subject: Appointment to New Outside Body – Trent Valley Internal Drainage Board

Revisions requested to an existing Outside Body and Internal Working Groups/ Boards/Panels appointments : -

- **Funding Consultative Panel**
- **Community Grants Panel**
- **Environment and Sustainability Working Group**
- **Lincolnshire Pensions Committee (Outside Body)**

Report by:

Monitoring Officer

Contact Officer:

Katie Storr
Democratic and Elections Team Manager
Katie.storr@west-lindsey.gov.uk

Purpose / Summary:

This report seeks to appointment a Member to the Trent Valley Internal Drainage Board – a new Outside Body.

The report also deals with making and amending appointments, previously made, to Outside Bodies, Internal Working Groups, Boards and Panels, having received requests from Members.

RECOMMENDATION(S):

That:

- (a) Councillor David Dobbie be appointed to the Trent Valley Internal Drainage Board until Annual Council 2027 and the Body be added to the list of approved duties in the Members Allowances Scheme;**

- (b) Councillor Stephen Bunney be appointed to the Funding Consultative Panel until Annual Council May 2027, replacing Councillor Paul Key;**
- (c) Councillor Lynda Mullally be appointed to the Community Grants Panel, until Annual Council 2027 replacing Councillor Mrs Diana Rodgers;**
- (d) Council nominate a Member to replace Councillor Eve Bennett on the Environment and Sustainability Working Group until Annual Council May 2027; and**
- (e) Councillor Paul Key be appointed to the Lincolnshire Pensions Committee, on behalf of West Lindsey District Council, until Annual Council May 2027, replacing Councillor Trevor Young.**

IMPLICATIONS

Legal:

It is the duty of Council to appoint to outside bodies, Working Groups and Boards

Financial : FIN/101/24/SL

Members are entitled to claim allowances for attendance at bodies and groups they have been formally appointed to. This can be met from within the existing budget.

Staffing :

None directly arising from this report

Equality and Diversity including Human Rights :

None directly arising from this report

Data Protection Implications :

None arising from this report.

Climate Related Risks and Opportunities :

There are no climate related risks from this report.

Section 17 Crime and Disorder Considerations :

None arising from this report.

Health Implications:

None arising from this report.

Title and Location of any Background Papers used in the preparation of this report:

Notification received from Group Whip

Risk Assessment : N/A

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Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1 Background

- 1.1 Council at its Annual Meeting appoints Members to a number of Boards, Groups and Outside Bodies.
- 1.2 Since Annual Council in May 2023 correspondence have been received from the Trent Valley Internal Drainage Board, offering the District Council, one of its Elected Members a position on the Board, in effect a new Outside Body position (Section 2).
- 1.3 Correspondence have also been received from a number of Members seeking to be removed from some Working Groups, Boards and Panels they were appointed to in May 2023 (section 3)
- 1.4 And Finally the Leader of the Council has requested that his seat on the Lincolnshire Pensions Committee (Outside Body) be transferred to another Member of his choosing (section 4)
- 1.5 This report seeks to deal with making and amending appointments in respect of these Outside Bodies, Working Groups, Boards and Panels.

2. Appointment to New Outside Body – Trent Valley Internal Drainage Board.

- 2.1 Trent Valley Internal Drainage Board (TVIDB) covers an area of low lying land from the west of Gainsborough, straddling the River Trent and its tributaries, down to the south of Nottingham, a total of 44,093ha. The Board maintains 778km of watercourse and operates 18 pumping stations.
https://static.wixstatic.com/media/ecef50_78d5fa7566b348cdb52db32d75e10961~mv2.png
- 2.2 When the Board was formed in 2012 (following amalgamation of smaller drainage Boards) WLDC were given a shared seat with NKDC, the seat has been held by NKDC for some time and both councils were asked to agree which Council would fill the seat in 2023.
- 2.3 Given NKDC have held the seat for at least circa 8 years, it has been agreed that the seat will now be appointed to by West Lindsey, initially for the period up until Annual Council in May 2027.
- 2.4 Further brief information regarding the Board is attached at Appendix 1, with the appointed Member being required to attend meetings on a quarterly basis.
- 2.5 Council have previously agreed that such Outside Body appointments are to be made on the following basis :

- i) In the first instance any Member with a specialist interest or expertise in the particular field of the Outside Body should be appointed (the appointment should not be party political),
 - ii) Failing this, where possible, appointments should be made geographically involving a local Ward Member.
 - iii) Where neither of these criteria can be met, any other Member should be appointed.
- 2.6 Council are asked to appointment Councillor David Dobbie to the Trent Valley Internal Drainage Board until Annual Council 2027 and the Body will be added to the list of approved duties in the Members Allowances Scheme.

3. Amendments to Appointments on Internal Working Groups/ Panels/Boards

3.1 Funding Consultative Panel

- 3.1.1 Council at its Annual Meeting appointed Councillor Paul Key to the Funding Consultative Panel.
- 3.1.2 Councillor Key has asked to be removed from the Panel. There are no restrictions on who may replace Councillor Key
- 3.1.3 Council are asked to appoint Councillor Stephen Bunney to the Funding Consultative Panel until Annual Council May 2027, replacing Councillor Paul Key.

3.2 Community Grants Panel

- 3.2.1 Council at its Annual Meeting appointed Councillor Mrs Diana Rodgers to the Community Grants Panel.
- 3.2.2 Councillor Mrs Rodgers has asked to be removed from the Panel.
- 3.2.3 The Panel is required to be cross-party and those currently appointed are: -

Councillor Stephen Bunney
Councillor Liz Clews
Councillor Paul Howitt-Cowan
Councillor Owen Bierley
(Councillor Mrs Diana Rodgers)

- 3.2.4 Council are asked to appoint Councillor Lynda Mullally to the Community Grants Panel until Annual Council May 2027, replacing Councillor Mrs Rodgers.

3.3 Environment and Sustainability Working Group

- 3.3.1 Council at its Annual Meeting appointed Councillor Eve Bennett to the Environment and Sustainability Working Group.
- 3.2.2 Councillor Bennett has asked to be removed from the Working Group.
- 3.2.3 Members appointed to this Working Group must be serving on the Prosperous Communities or Overview and Scrutiny Committee
- 3.2.4 Council are asked to nominate a Member to replace Councillor Eve Bennett on the Environment and Sustainability Working Group until Annual Council May 2027.

4. Lincolnshire Pensions Committee – Outside Body

- 4.1 The Leader of the Council was appointed to the Lincolnshire Pensions Committee in May 2023 and has requested that the position be transferred to a Member of his choosing.
- 4.2 Lincolnshire County Council have confirmed that there is nothing within the Committee's Terms of Reference requiring the position to be filled by the Leader and as such it is a matter for Full Council. Full training, provided by LCC, is required to be undertaken on appointment.
- 4.3 Council are requested to appoint Councillor Paul Key to the Lincolnshire Pensions Committee, on behalf of West Lindsey District Council, until Annual Council May 2027, replacing Councillor Trevor Young.

NAME OF OUTSIDE BODY	Trent Valley Internal Drainage Board
TYPE OF OUTSIDE BODY	e.g. Statutory/ Community/Charity?
CONTACT NAME AND ADDRESS & Tel No.	Newark Beacon, Beacon Hill Office Park, Cafferata Way, NEWARK, NG24 2TN 01636 704371
Email address	enquiries@tvidb.co.uk
NUMBER OF REPRESENTATIVES REQUIRED	1 (Shared with North Kesteven District Council)
MEMBER APPOINTED	
VENUE / FREQUENCY / DURATION / TIME OF MEETINGS	Board Meetings held January, March, June, September and November. Meetings start at 10.00 a.m and last approximately 2 to 2 ½ hours depending on the agenda. Meetings are usually held in the Newark area. 23rd November. – next meeting
REQUIREMENTS / OR QUALIFICATIONS (where applicable)	Appointed members do not have to be a Councillor or employed by the Special Levy paying Council, but the Council must consider appointing someone who has knowledge or experience of some matter relevant to your internal drainage district, or your IDB's functions.
BACKGROUND	Trent Valley Internal Drainage Board (TVIDB) covers an area of low lying land from the west of Gainsborough, straddling the River Trent and its tributaries, down to the south of Nottingham, a total of 44,093ha. The Board maintains 778km of watercourse and operates 18 pumping stations.
SUBSTITUTES ALLOWED	No
PUBLIC LIABILITY INSURANCE	£10M
PERSONAL INDEMNITY INSURANCE	£2M
GRANT AID / ASSISTANCE RECEIVED FROM WLDC	N/A
OTHER INFORMATION	When the Board was formed in 2012 (following amalgamation of smaller drainage Boards) WLDC were given a shared seat with NKDC, the seat has been held by NKDC for some time and both councils were asked to agree which Council would fill the seat in 2023.